Stewards Pooi Kei College

Plan on Use of Capacity Enhancement Grant in the 2026/2027 School Year

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indications	Assessment Mechanism	Person in Charge
Curriculum Development	To relieve teachers' workload so that they can concentrate on developing effective pedagogy in Mathematics	Employment of 1 full-time teaching Assistant to: - handle all administrative work regarding the subject - develop materials for the subject	Relieving teachers' workload in administration Updating, revising, and developing learning materials for the subject	September 2026 to August 2027	Salary with MPF of teaching assistant $235,305.-	Quality and quantity of teaching materials prepared Administrative efforts to be relieved among Subject teachers	Staff appraisal report feedback from teachers in evaluating the quality of teaching materials	Mr. Jimmy Tse
Curriculum Development	To relieve teachers' workload so that they can concentrate on developing effective pedagogy in Mathematics	Employment of 1 full-time teaching Assistant to: - handle all administrative work regarding the subject - develop materials for the subject	Relieving teachers' workload in administration Updating, revising, and developing learning materials for the subject	September 2026 to August 2027	Salary with MPF of teaching assistant $284,634.-	Quality and quantity of teaching materials prepared Administrative efforts to be relieved among Subject teachers	Staff appraisal report feedback from teachers in evaluating the quality of teaching materials	Mr. Jimmy Tse Ms. Joyce Ng
Curriculum Development	To relieve teachers' substantial administrative workload in managing the Student Growth's program	Employment of 1 full-time teaching assistant to help coordinate the program	Administrative & coordinating work among teachers could be reduced	September 2026 to August 2027	Salary with MPF of teaching assistant: $235,305.-	Amount of teachers' effort to be released in the launching of the annual project	Staff appraisal report feedback from teachers and parents in evaluating the effectiveness of the project	Ms. Alex Lau Mr. Roy Lam
				Total Amount	$755,244* * The school will make use of its school fund to supplement the deficit amount if any.			

Prepared by: _____
Mr. LEE Kin Fung William (Principal)
Date: 24 SEP 2026

Signature by: _____
Ms. PANG Chau Sheung Rosa (School Supervisor)
Date: 24 SEP 2026