

# Stewards Pooi Kei College

## School Annual Plan



2009/2010

### Major Concerns

1. **Implementation of the New Senior Secondary Academic Structure and Curriculum**
2. **Enhancement of Teaching Strategies (Effective Use of Questioning Techniques; Catering for Student Diversity in Ability) and Promotion of Quality Learning (Preparation before Class; Concentration in Class; Revision after Class)**
3. **Enhancement of Students' Positive Self-concept**

**1. Major Concern : Implementation of the New Senior Secondary Academic Structure and Curriculum**

<b>Targets</b>	<b>Strategies</b>	<b>Success Criteria</b>	<b>Method of Evaluation</b>	<b>Time Scale</b>	<b>People in Charge</b>	<b>Resources Required</b>
Implementation of the New Senior Secondary Academic Structure and Curriculum	To implement the NSS curriculum	All subjects complete the selected modules and teaching schedule of the curriculum as scheduled.	<ul style="list-style-type: none"> <li>• Scrutiny of documents</li> <li>• Teaching progress</li> </ul>	Sept 2009 - July 2010	All Panel Heads	<ul style="list-style-type: none"> <li>• lessons</li> <li>• Curriculum &amp; Assessment Guide S4-6</li> <li>• Teaching and learning resources</li> </ul>
	To design and implement the school-based curriculum for English, Mathematics and LS	All subjects complete the school-based curriculum as scheduled.	<ul style="list-style-type: none"> <li>• Scrutiny of documents</li> <li>• Teaching progress</li> </ul>	Sept 2009 - July 2010	All Panel Heads	<ul style="list-style-type: none"> <li>• lessons</li> <li>• School-based teaching and learning materials</li> </ul>
	To encourage professional development of teachers	All teachers participate in training workshops/ seminars/ relevant courses on NSS curriculum	Scrutiny of CPD Record	Sept 2009 - July 2010	All Panel Heads	Free lessons or TA/supply teachers for lesson substitution

	To encourage professional sharing/training on NSS curriculum and assessment for teachers	<ul style="list-style-type: none"> <li>• Sharing/training session is completed</li> <li>• Teachers show positive response</li> </ul>	<ul style="list-style-type: none"> <li>• Feedbacks from teachers</li> <li>• Evaluation of the Year Plans</li> </ul>	Sept 2009 - July 2010	All Teachers	<ul style="list-style-type: none"> <li>• Departmental meetings</li> <li>• Lessons</li> <li>• Mass lectures</li> <li>• Workshops</li> <li>• CPL</li> </ul>
	To implement the OLE curriculum	The targets of Year Plans are achieved.	<ul style="list-style-type: none"> <li>• Scrutiny of documents</li> <li>• Evaluation of the Year Plans</li> </ul>	Sept 2009 - July 2010	<ul style="list-style-type: none"> <li>• Panel Heads (PSSE, Visual Arts, PE and Music)</li> <li>• Team Heads (LEWOWA, Character Building, Career Guidance, CCA and Spiritual Formation)</li> </ul>	<ul style="list-style-type: none"> <li>• Lessons</li> <li>• School Assemblies</li> <li>• CT Periods</li> </ul>
	To promote the SLP implementation	The target of Year Plan is achieved.	<ul style="list-style-type: none"> <li>• Scrutiny of documents</li> <li>• Evaluation of the Year Plan</li> </ul>	Sept 2009 - July 2010	<ul style="list-style-type: none"> <li>• Director of Academic Affairs Office</li> <li>• Teacher-in-charge of the Award &amp; Student Portfolio Team</li> </ul>	<ul style="list-style-type: none"> <li>• School server</li> </ul>

**2. Major Concern: Enhancement of Teaching Strategies (Effective Use of Questioning Techniques; Catering for Student Diversity in Ability) and Promotion of Quality Learning (Preparation before Class; Concentration in Class; Revision after Class)**

Targets	Strategies	Success Criteria	Method of Evaluation	Time Scale	People in Charge	Resources Required
<p>Enhancement of Teaching Strategies and Promotion of Quality Learning</p>	<ul style="list-style-type: none"> <li>• To enhance the effective use of questioning techniques, teachers prepare enquiry questions at different levels of difficulty in class/assignments</li> <li>• To cater for student diversity in ability, remedial, enhancement and enrichment programs are introduced.</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers ask students to answer enquiry questions at different levels of difficulty in class/assignments</li> <li>• Remedial, enhancement and enrichment programs are completed.</li> <li>• Project learning in IH is completed with the help of the School-based Supportive Scheme (CUHK)</li> <li>• Retained students show progress in</li> </ul>	<ul style="list-style-type: none"> <li>• Scrutiny of documents</li> <li>• Evaluation of Year Plans</li> <li>• Enquiry questions in lesson plans/class</li> <li>• Lesson/peer observation</li> <li>• Student performance in tests/exam/ assignments/class</li> <li>• Feedback from teachers and CUHK</li> </ul>	<p>Sept 2009- July 2010</p>	<ul style="list-style-type: none"> <li>• Panel Heads</li> <li>• All Teachers</li> </ul>	<ul style="list-style-type: none"> <li>• Lessons</li> <li>• Supplementary lessons</li> </ul>

<b>Targets</b>	<b>Strategies</b>	<b>Success Criteria</b>	<b>Method of Evaluation</b>	<b>Time Scale</b>	<b>People in Charge</b>	<b>Resources Required</b>
		academic studies and meet the promotion requirements				
	<ul style="list-style-type: none"> <li>To promote quality learning, students are expected to complete the 3 tasks – “Preparation before Class; Concentration in Class; Revision after Class”</li> </ul>	Students are able to complete the 3 tasks and reflect their performance in class and test.	<ul style="list-style-type: none"> <li>Evaluation of Year Plans</li> <li>Feedback from teachers and students</li> <li>Lesson/peer observation</li> <li>Student performance in tests/exam/ assignments/class</li> </ul>	Sept 2009- July 2010	<ul style="list-style-type: none"> <li>Panel Heads</li> <li>All Teachers</li> </ul>	<ul style="list-style-type: none"> <li>Teaching and learning materials</li> <li>School Library resources</li> <li>Online resources</li> </ul>

### 3. Major Concern : Enhancement of Students' Positive Self-concept

Targets	Strategies	Success Criteria	Method of Evaluation	Time Scale	People in Charge	Resources Required
Enhancement of Students' Positive Self-concept	<ul style="list-style-type: none"> <li>To enhance students' positive self-concept, self-concept and self-esteem enhancement strategies are taught in LS, PSSE and CT Period (I CAN)</li> </ul>	<ul style="list-style-type: none"> <li>The relevant topics are taught.</li> <li>Students show higher self-concept in the APASO survey.</li> </ul>	<ul style="list-style-type: none"> <li>Feedback from teachers and students</li> <li>Student performance in class</li> <li>APASO Survey</li> <li>Evaluation of Year Plans</li> <li>Lesson/Peer Observation</li> </ul>	Sept 2009- July 2010	<ul style="list-style-type: none"> <li>Panel Heads</li> <li>Coordinators of CT Periods</li> </ul>	<ul style="list-style-type: none"> <li>Teaching and learning materials</li> </ul>
	To encourage students to participate in internal and external competitions	<ul style="list-style-type: none"> <li>Students participate actively in the competitions.</li> <li>The No. of participants is increased by 20%</li> </ul>	<ul style="list-style-type: none"> <li>Feedback from teachers and students</li> <li>Student performance in the competitions</li> <li>Evaluation of Year Plans</li> <li>Lesson/Peer Observation</li> </ul>	Sept 2009- July 2010	Panel Heads	

	<ul style="list-style-type: none"> <li>• To appreciate and recognize students' achievements</li> <li>• To encourage students to strive for academic excellence</li> </ul>	<ul style="list-style-type: none"> <li>• Students show positive learning and working attitudes</li> <li>• Students show improvement in the internal and HKCEE Exam.</li> </ul>	<ul style="list-style-type: none"> <li>• Feedback from teachers and students</li> <li>• Student performance in tests/exam/ assignments/class</li> <li>• Evaluation of Year Plans</li> <li>• Lesson/Peer Observation</li> </ul>	Sept 2009- July 2010	Panel Heads	
	To develop students' potential and leadership by taking up posts of responsibilities in CCA	<ul style="list-style-type: none"> <li>• Students show leadership and positive self-concept in CCA</li> <li>• The No. of students taking up responsible roles in the CCA is increased.</li> <li>• Performance in of students in the CCA is improved.</li> </ul>	<ul style="list-style-type: none"> <li>• Feedbacks from teachers and students</li> <li>• Student performance in CCA</li> <li>• Evaluation of Year Plans</li> </ul>	Sept 2009- July 2010	Club and Team Heads	