

**Stewards Pooi Kei College
Co-curricular Activities Team
Music Association
Committee Member Application Form 2018/2019**

Name: (English) _____ **(中)** _____

Class: S _____ **Class no.:** _____ **Contact no.:** _____

List your relevant service experience below: (start with the latest)

Year	Name of Event / Organization	Position and Brief Description
<i>e.g.2012</i>	<i>Inter-house Singing Contest 2011/2012</i>	<i>Backstage Manager (prepare the rundown and backstage setting)</i>

List your music qualification below: (start with the latest)

Year	Name of Organization	Music Qualification
<i>e.g.2007</i>	<i>ABRSM</i>	<i>Piano G8 Distinction</i>

Indicate '1 to 7' to the position you would like to apply for: (start with '1' most preferable)

Stewards Pooi Kei College
Co-curricular Activities Team
Music Association
Guidelines for Committee Members Recruitment 2018/2019

1. Seven core members will be recruited and the Executive Committee will be formed by using appointment system. The seven core members are known as the Chairperson, the Internal Vice-chairperson, the External Vice-chairperson, the Treasurer, the Secretary, the Promotional Officer, and the General Affairs Officer.
2. The Candidate for the office of **Chairperson** shall be a student of **the Fourth Form or above**. The Candidate for the core committee members shall be a student of **the Second Form or above**.
3. The Candidate for the office must not have any demerit and/or major demerit in the previous two school years before the nomination.
4. All committee members will be selected by Teacher Advisory Committee and appointed by the Principal.
5. The application form, guidelines and the Constitution of Music Association are available on the school web for download. Read all relevant documents carefully before the application submission.
6. Submit the complete application form to General Office **by 7 September 2018 (Fri) 1630**. All late submission, wrong way of submission or incomplete application will not be considered.
7. An interview will be held on **21 September 2018 (Fri)**. Any later-comer or absentee will be treated as abstaining from the recruitment. If no sounded reason is provided, his application in the coming two years will NOT be considered.
8. Any candidate providing false information, breaking the regulations of the recruitment and interview, or buying votes of the Teacher Advisory Committee members shall risk disqualification and will be followed by school Discipline Team. His application in the coming two years will NOT be considered.
9. The result will be released on **24 September 2018 (Mon)**.
10. For details, please pay attention to further announcement.